

Headteacher Mr S. Richardson

Westport Road
Stoke-on-Trent
Staffordshire
ST6 4LD



Co-op Academy
Stoke-on-Trent

18th September 2025

Dear Parent/Carer

In recognition of your son/daughter's excellent attitude and behaviour over the past five years at Co-op Academy Stoke-on-Trent, I would like to offer them the exciting opportunity to take part in the Annual Academy Summer Leavers' Ball. There will be a Leavers' Ball on Friday 26th June 2026 at Port Vale Football Stadium.

This annual event is growing in status and popularity amongst students and many of the students hire suits, buy formal dresses and even hire limousines. As the venue is close to the Academy, students will be asked to arrive at the stadium using their own transport.

The dress code for the evening is formal evening wear, so no jeans or trainers. We do have a range of dresses and suits available within the Academy if anyone would like to loan an outfit.

The cost of the Leavers' Ball is being covered by the Academy, so all students will have the opportunity to attend. Please complete the slip below to express interest in your child attending this event.

The Leavers' Ball will include buffet food, a disco, a photo booth and an opportunity to take photos with their friends, to commemorate their hard work at the academy. The Year 11 Leavers' Ball is attended by staff who greatly look forward to spending the evening celebrating with students.

This event is a reward and as such, if your child demonstrates inappropriate behaviour, poor attendance or a lack of respect for staff prior to the ball, they may lose their place at the event.

I hope that your son/daughter will join us at the Year 11 Leavers' Ball and take the opportunity to celebrate their hard work over the past five years in style.

An expression of interest form is attached to this letter and must be completed in full and returned to me by Friday, 24th October 2025. Should you have any questions please contact me via email at emma.tatton@coopacademies.co.uk

Yours sincerely

Mrs Tatton
Head of Year 11

Expression of Interest form - This form needs to be completed to express your interest in your child attending the Leavers' Ball.

Year 11 Annual Leavers' Ball - Friday 26th June 2026

Student Name:

Form Tutor

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I would like my child to have a place at the Year 11 Annual Leavers' Ball 2026.

Please indicate below if your child has any food allergies or dietary requirements so that appropriate catering can be arranged.

A further consent form will be issued at a later date, please return this promptly.

I agree to inform Mrs Tatton of any changes to the information below or any additional medical conditions / dietary restrictions affecting my son/daughter by emailing:
emma.tatton@coopacademies.co.uk

Signed Parent/Carer

Name of Parent / Carer

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Dietary information of student:

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How will your child be getting home from school after the Leavers' Ball?

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